

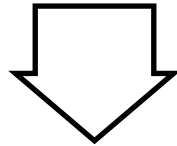
Manage COVID 19 at the workplace

Risk assessment process

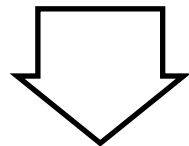


Three Steps To Risk Management

Identify the hazards



Assess the risks



Develop the systems



Definitions

- * A **Hazard** is something which has the potential to cause harm e.g. exposure to persons diagnosed with COVID-19 or frequent contact with the public
- * **Risk** is the likelihood that the harm from a particular hazard will occur e.g. “The chance of harm or loss”
- * The **extent** of risk depends on the severity of the harm, and also the number of people affected



What Is A 'Suitable And Sufficient' Risk Assessment?

- * This means considering all the risks which arise because of work and work activities
- * It should enable management to develop and implement systems to manage the risk
- * It should be appropriate to the nature of the work
- * It should remain valid for a reasonable period of time



All relevant risks are systematically addressed

- * Identify major, don't concentrate on minor
- * Consider those aspects of work which are hazardous in terms of exposure to virus
- * Take into account and critically assess safety controls and measures
- * Be systematic
- * Look at all aspects of the task



Apply risk assessment principles

- * Address what actually happens
- * Include all who could be affected, including visitors, contractors, security guards
- * Highlight those groups or individuals particularly at risk
- * Take into account, and objectively assess, existing safety measures and controls
- * The level of detail should match the level of risk



Preparation and planning

Select the team (essential to create ‘ownership’)

- * from the workplace being assessed
- * a ‘vertical slice’ including front line supervisor and team
- * specialist expertise if necessary
- * employee representatives



Preparation and planning

Gather data (and analyze)

- * Available data of COVID-19 on workplace safety, controls, risk levels, etc.
- * Available government and industry resources and support



Preparation and planning

Agree audit scope

- * Agree aids e.g. input forms, methodology, etc.
- * Discuss potential hazards, encourage lateral thought
- * Provoke questioning
- * Visit workplace – always assess risk where the activity is performed



Risk Control Strategies

- * Elimination
- * Control at source
- * Minimize
- * Personal protection and
- * Monitoring of risks

Thank You



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